**Notice on Brunei employees returning to work**

**关于文莱员工返岗复工的通知**

**All Departments:**

**各部门：**

After reviewing the Brunei Covid-19 epidemic situation, the company decided that the local employees from various departments should gradually return to work following the below sequence, starting from Monday, May 4th accordingly. The notice is as follows:

随着文莱疫情的企稳好转，公司根据生产实际需要，决定各部门文莱员工自5月4日起，逐步返岗复工，通知如下：

1. CEO's Office 、HR Dept. 、Finance Dept. 、Commercial Dept. 、Materials Supplies Dept. 、Scheduling & Dispatch Dept. 、Equipment Management Dept. & HSE Dept will start to work on Monday, 4th May 2020.

总经理办公室、人力资源部、财务管理部、商务部、物资装备部、计划调度部、机械动力部、HSE管理部、信息管理部等9个职能部门的文莱员工，热电部输煤系统的文莱员工，各部门综合管理员是文莱员工的，要求自5月4日开始上岛返岗复工。

2. Another announcement will be made for employees from other production departments on the date to resume back to work .

其他各生产部门文莱员工的返岗复工安排将另行通知。

Hereby notified.

特此通知。

**HR Dept.**

 **人力资源部**

**April 30, 2010**

**2010年4月30日**