**On-site construction safety monitoring and assessment methods**

**现场施工安全监护考核办法**

In order to implement safety responsibilities, strengthen on-site construction safety supervision, and prevent construction safety accidents, this assessment method is formulated.

为落实安全责任，强化现场施工安全监护，杜绝施工安全事故，特制定本考核办法。

1 Arranging a person without guardianship qualifications will result in a deduction of BND20 from the responsible unit. The HSE department produces the guardian ID and the guardian shall wear it on-site.

安排没有监护资格的人员监护，扣责任单位20文币。HSE部制作监护人证，监护人现场佩戴。

2 If risk identification was not carried out before the operation and the operation risk is not clear, the guardian will be warned for the first time and the operation department will be notified. For the second time, the HSE professional meeting will be notified and the responsible unit will be deducted BND10.

 作业前没有进行风险辩识，不清楚作业风险，第一次给予监护人警告，并通报运行部，第二次在HSE专业例会进行通报，并给予责任单位10文币处罚。

3 If the safety measures were not in place before the operation and the inspection was not carried out in accordance with the requirements of the operation permit, the guardian will be warned for the first time and notified to the operation department. For the second time, the HSE professional meeting will be notified and the responsible unit will be given BND10/time.

作业前安全措施落实不到位，没有按照作业许可证上要求进行检查的，第一次给予监护人警告，并通报运行部，第二次在HSE专业例会进行通报，并给予责任单位10文币/次。

4 If the guardian does anything unrelated to guardianship during the operation, the guardian will be given a warning for first time and notified to the operation department. For the second time, the HSE professional meeting will be notified and the responsible unit will be deducted BND10.

作业期间做与监护无关的事，第一次给予监护人警告，并通报运行部，第二次在HSE专业例会进行通报，并给予责任单位10文币处罚。

5 The HSE department shall use spot check inspections on guardians to record the guardian's performance of duties. If the answer is unqualified, 5-8 points will be deducted from the guardianship rating.

HSE部对监护人采用点检式检查，记录监护人履行职责情况，回答不合格的，扣监护评比5—8分。

6 The HSE department shall organize an on-site operation guardianship evaluation and assessment meeting once a month and rewards the operation department which is ranked first in the evaluation with BND80-200. The specific reward will be determined based on the amount of work in the month. Evaluation method: A combination of quantitative and qualitative methods will be used. According to the operation plan reported by the operation department, when there is no illegal operation phenomenon, each operation is rewarded 2 to 3 points. If there is illegal operation, 5-8 points will be deducted for each operation, as well as guardian points on the spot check assessment score. Finally, the total scores of field operations will be summed up and the first place ranking will be determined.

HSE部每月组织一次现场作业监护评比考核会，奖励评比第一名的运行部80-200文币。具体奖励将根据当月作业量来决定。评比方法：将采用定量与定性相结合方式，根据运行部上报作业计划，无违章作业现象，每次作业记2—3分，有违章作业现象，每次作业扣5—8分，以及监护人点检式考核记分。最后汇总现场作业总分，确定第一名。装置大修、停工消缺期间不参与评比。

7 On the 20th of each month, the summary of the assessment shall be reported.

每月截止20日，汇总本月评比考核情况。

 HSE Department

 16th October, 2020

HSE管理部

 2020年10月16日