

爱心捐款倡议书

各位同事：

设备检修部赵克岭同志突发疾病在文莱病逝。为帮助逝者家庭走出困境，现号召公司员工伸出援助之手，献出您的爱心，捐款金额不限。请各部门综合管理员做好登记，并于1月5日（本周五）中午12点前将捐款及明细交于总经办319办公室-王明雷。

感谢您的爱心，致以真诚的谢意！

总经理办公室

2024年1月2日

Compassionate Donation Initiative

Dear all:

It is with deep sorrow that we inform you that our colleague Zhao Keling, from the Equipment Maintenance Department, has passed away unexpectedly in Brunei after a sudden illness.

In light of the challenging financial situation his family is facing, we are reaching out to each and every employee to extend a helping hand, share your compassion and make a donation of any amount. Please contact the administrator of your department to make a donation. Kindly submit the donations and details to the CEO's Office, Room 319, by 12:00 PM on January 5th (this Friday).

Contact: Wang Minglei.

Thank you for your kindness and generosity!

CEO's Office
Jan 2nd, 2024